

## **Minutes of the MAS Summer Council**

August 5, 2007

Broward County Convention Center

Present: Paul Kotula (president, PK) Raynald Gauvin (past-president, RG), Ian Anderson (president-elect, IA), Jim McGee (Treasurer, JM), Valerie Woodward (Secretary, VW), Lou Germinario (Director, LG, afternoon), Dan Kremser (Director, DK), John Fournelle (Director, JF), Masashi Watanabe (Director, MW), Luke Brewer (Director, LB), Kristin Bunker (Director, KB), Lou Ross (Membership, LR), Cathy Johnson (Sustaining Members, CJ), Vern Robertson (Corporate Liaison, VR), Charlie Lyman (Publications, CL), Paul Hlava (ARes and Tour Speakers, PFH), Ed Vicenzi (MAS Program Chair M&M 2007 EV, afternoon), John Henry Scott (M&M Program Chair, 2008, JHS, afternoon), Paul Carpenter (Long Range Planning, PC), Phil Russell (Education, PR), Ryna Marinenko (MicroNews, RM),

Guest: Peter Statham

### **NEW ACTION ITEMS**

**ACTION ITEM: IA shall draft letter to AReS officers reminding them of affiliation guidelines and encouraging MAS membership for individual members.**

**ACTION ITEM: LR will provide the list of temporary members to IA; IA will draft a letter of acknowledgement that will be signed by him. This letter will be sent to the temporary members and will encourage continued their membership.**

**ACTION ITEM: JF, JM and IA will form a team to design a trifold brochure with value-added info (resolution chart, periodic table, etc.) to hand out at local and regional meetings. Others may submit ideas for value-added item(s) to them. VW will locate her table describing methods, type of information obtained and level of resolution and then send to JF.**

**ACTION ITEM: IA will identify two younger MAS members who want to be active in the Society but aren't ready to run for office to form a membership committee to help LR.**

**ACTION ITEM: LR (or generically membership chair) will provide Council with a list of new members for approval in the membership report at Summer Council for approval.**

**ACTION ITEM: JF shall write a policy for web content review of vendor-submitted educational materials for the MAS reviewer to follow.**

**ACTION ITEM: PFH will review the vendor educational submissions for technical content and appropriateness and then pass on those he deems appropriate to the web content committee (president-elect, 2 incoming directors) for further review prior to posting.**

**ACTION ITEM: PFH, IA, EV and PR shall develop promotional slides to go in each Tour speaker presentation to encourage membership. These will be accompanied by applications and brochure.**

**ACTION ITEM:** JHS or SW shall choose the colors that work best on the web and make those the logo colors for all applications (web, print, placards, etc.).

**ACTION ITEM:** Regarding electronic balloting and the concern that ballot design would provide the latitude for write-in candidates and additional initiatives, SW and LB prepare a sample ballot for Council review by Spring 2008.

**ACTION ITEM:** Regarding the motion on a dues increase to \$40 for regular members and \$10 for student and emeritus members, and a \$5 discount if the dues are received by December 1, 2007, PK will propose this motion to the membership at the business meeting on 8/8. Several noted that we must have 35 members present to vote (quorum).

**ACTION ITEM:** Part A: PK will inform the membership about electronic dues payment at business meeting on 8/8. This does not require a vote as it is not a by-laws change.

Part B: SW and LB will develop and apply electronic methods necessary for registration and payment of annual dues on the MAS website.

**ACTION ITEM:** JM will find out what is our IRS designation.

**ACTION ITEM:** VW will locate TC guidelines and proposal application and find out when last NIST-MAS proposal was submitted for approval. She will then send these items to PC and IA for review.

**ACTION ITEM:** IA shall attend the AReS lunch and propose the tour short course concept to the AReS representatives for feedback.

**ACTION ITEM:** IA will present the proposal for changing the Potter Fund to the Chodos Fund and his funding challenge to the membership at the business meeting.

#### **NEW MOTIONS**

To approve the secretary's report	Approved
Commend CL for bringing journal to a position of prominence	Commended
To increase regular dues to \$40 for regular members and \$10 for emeritus and students \$10, with a \$5 discount for all categories if the dues are submitted by the time of the election deadline	Approved
To begin accepting payments via PayPal online.	Approved
To remove Mary Finn and Al Romig as signatories to the Schwab account	Approved
Assign two members to join Gordon	Approved

**Cleaver as signatories on the Schwab account, John Small and Joe Michael, and they will act as finance committee members with GC as chair**

**To accept the Treasurer's report**

**Approved**

**To present the bylaws amendments to the membership at the business meeting**

**Approved**

**To change the name of the Potter Fund to the Chodos Fund**

**Approved**

**Meeting called to order by PK at 8:10 a.m.**

Paul welcomed everyone to the meeting and asked for introductions around the table.

### **Secretary's Report – VW**

There were no corrections to the WC 2007 minutes and action items.

Review of Incomplete action items:

- JM to obtain paperwork to change signatories on Schwab account – **IN PROGRESS**
- LR to draft thank you letter to any donor to the discretionary funds, which will include tax-deductible statement – **IN PROGRESS**
- Several to revamp the Computer Activities Committee (CAC) into two non-exclusive committees for web maintenance and web content; maintenance committee consists of Wight, Brewer and Bunker and content committee is Anderson, Brewer and Bunker (generically president-elect and first-year directors) – **BOTH COMPLETE**
- Web content subcommittee and others as noted to urge committee chairs and officers to submit descriptive paragraphs to jumpstart web content and work with Ryna to transfer MicroNews to a timely current events section of the web site; Ross to work with said subcommittee to make honorary member list a more recognizable link on the site, possibly with photographs – Committee chair submissions – **NOT COMPLETE**. MicroNews – **IN PROGRESS**. IA discussed with RM the idea of making MicroNews a quarterly publication that points people to the website for most of the semi-permanent items and only place current events in it. Honorary members – **COMPLETE**; the information is on the Awards section of the web site.
- PK to ask Peter Duncumb to either present the inaugural Duncumb Award to David Williams at M&M 2007 or to send a commemorative letter for the occasion – **COMPLETE**. Peter Duncumb sent a letter.
- JM obtain 1-year liability insurance policy until we can obtain legal clarification of the types and amounts of coverage we require. **COMPLETE**
- CAC investigate proposal for online membership renewal and balloting and report to Council by May 1, 2007 in preparation for presentation to the membership at the 2007 business meeting – **COMPLETE**
- JHS to provide a wiki that would allow MAS members to upload content for the website. **STATUS UNKNOWN**

- LR to obtain an up-to-date membership list in Excel format from Thompson and provide it to the web maintenance committee and JM. **IN PROGRESS** – CAC has, JM does not.
- PK to solicit a proposal from Greg Meeker to rename the Potter Fund to the Chodos Fund – **NOT STARTED**
- JF, Joe Michael (JRM) and JM to discuss timing for 2008 topical conferences on EBSD and 3D microanalysis – **COMPLETE**  
PR to poll microanalysis faculty re: how MAS can best support students and ask Inga Musselman (IM) if she would help him on this initiative – **IN PROGRESS**
- PK to ask Dale Newbury to make a presentation at the 2007 business meeting about the contributions of James Hillier to our field – **COMPLETE** with changes. Dale's presentation and memorials to Eugene Jarosewich and David Wittry will be made at the Presidential Happenings instead of the business meeting.

**NEW MOTION:** to approve the secretary's report; IA moved, DK seconded, approved.

### **Membership – LR**

LR reviewed the membership report that was provided electronically and related that there were several problems at Thompson including downsizing of the business.

He noted that the membership numbers are down, but we usually obtain 30-40 renewals and signups at this meeting.

PFH noted that the AReS guidelines indicate that a certain percentage of members of each AReS should be MAS members in order to remain an AReS. He asked if we should review membership roster and enforce the policy.

**ACTION ITEM:** IA shall draft letter to AReS officers reminding them of affiliation guidelines and encouraging MAS membership for individual members.

LB asked about the designation of temporary members and LR explained. JF asked if the temporary members received acknowledgement and LR responded that he sent e-mails to them. JF asked if they could receive a paper letter instead.

**ACTION ITEM:** LR will provide the list of temporary members to IA; IA will draft a letter of acknowledgement that will be signed by him. This letter will be sent to the temporary members and will encourage continued their membership.

A question was raised if the temporary members receive Microscopy Today. LR said that it was simple enough to do – he could send the names to Ron Anderson and they'll be added to his circulation

LR supports electronic balloting and moving membership services from Thompson. JF asked if we had a brochure for Tour Speakers to hand out when they visit the AReS. We do not. VR recommended that we go beyond a B&W publication on low-quality paper.

**ACTION ITEM:** JF, JM and IA will form a team to design a trifold brochure with value-added info (resolution chart, periodic table, etc.) to hand out at local and regional

meetings. Others may submit ideas for value-added item(s) to them. VW will locate her table describing methods, type of information obtained and level of resolution and send to JF.

**ACTION ITEM:** IA will identify two younger MAS members who want to be active in the Society but aren't ready to run for office to form a membership committee to help LR.

**ACTION ITEM:** LR (or generically membership chair) will provide Council with a list of new members for approval in the membership report at Summer Council for approval.

### **Sustaining Members – CJ**

CJ circulated the new SM placards and social invitations.

CJ noted the problems that have occurred so far at M&M 2007: only MSA's SMs received ribbons; the EXPO and Proceedings SM lists are still wrong; there are only 3 SM ribbons/booth this year; MAS SMs (3 exclusive of joint members) are not recognized by business office as SMs; and SM breakfast invitations were on MSA letterhead only. VR will accompany CJ on the Monday morning walk-around to SMs and ask them for web content. VR asked who will review the web submissions prior to posting.

**ACTION ITEM:** JF shall write a policy for web content review of vendor-submitted educational materials for the MAS reviewer to follow.

**ACTION ITEM:** PFH will review the vendor educational submissions for technical content and appropriateness and then pass on those he deems appropriate to the web content committee (president-elect, 2 incoming directors) for further review prior to posting.

Peter Statham visited and reported that original proposal for Eric Samuel was pitched to PC in 2004. Lack of action by MAS led to MSA sponsoring a named student award. Peter asked MAS to consider the way we announce and recognize awards, with respect to the Duncumb award announcement on the web vs. the proposed Samuel Award.

CJ reported on the MSA SM initiative to provide the meeting registrant e-mail addresses to current their SMs for free and to charge non-SM exhibitors \$400.

### **Publications – CL**

Microscopy and Microanalysis is now #2 out of 9 microscopy journals; #1 is a biological microscopy journal.

ScholarOne web management has led to a slight increase in non-solicited papers and a decrease in time span from submission to publication.

LR noted a problem with MAS members who are not MSA members are not receiving their M&M journals and CL said he would check on it.

**NEW MOTION:** commend CL for bringing journal to a position of prominence; IA moved, DK seconded; applause and recognition ensued.

MicroNews – RM noted that she did not receive submissions in a timely manner for a pre-meeting issue of MN. She is working with IA to make MicroNews part of the web content. She is working on a memorial edition for James Hillier, Eugene Jarosewich and David Wittry and is waiting for personal submissions for that.

### **AReS – PFH**

2006-07 was a good year for the Tour Speaker program. Rhonda Stroud was kept over and received a number of requests early in 2007. John Notte has not been requested and also had legal issues with his company. Robert Simmons (the lone biologist) received the highest number of requests.

The Oklahoma Society is being revived and has expressed interest in obtaining a Tour Speaker.

PFH is constantly trying to update AReS information.

JM asked how the Fiori speaker is designated so that he knows from which budget line item to reimburse the speaker. PFH said we no longer designate a Fiori speaker and asked JM to roll the Fiori Fund money into the Tour Speaker program budget.

**ACTION ITEM:** PFH, IA, EV and PR shall develop promotional slides to go in each Tour speaker presentation to encourage membership. These will be accompanied by applications and brochure.

### **Computer Activities Committee – LB for Scott Wight (SW)**

The committee reviewed web content ownership document and updated the responsible parties. LB thinks we need to streamline the website operations.

JM noted that we need to have logo on the web page and asked about also having Council minutes posted. LB responded that we can put council minutes in a password-restricted area for Council only. Only the business meeting minutes should be posted to the entire membership.

**ACTION ITEM:** JHS or SW shall choose the colors that work best on the web and make those the logo colors for all applications (web, print, placards, etc.).

LB reviewed the slide show on Electronic Services for MAS; it was submitted to the Council electronically prior to the meeting.

Discussion ensued about paper vs. electronic balloting, who currently receives the paper ballots for counting, what kind of info we want back from voting services, etc.

Acclimation – do not create an “elections officer” position and let the voting service count paper.

IA asked if we would have latitude to design ballots to allow for write-ins and additional initiatives (bylaws changes).

**ACTION ITEM:** Regarding electronic balloting and the concern that ballot design would provide the latitude for write-in candidates and additional initiatives, SW and LB prepare a sample ballot for Council review by Spring 2008.

Regarding electronic membership applications, LR noted that PayPal will receive only the lump sum payment, and asked how we would distinguish donations to various funds. IA, LB explained that the MAS website would capture the membership application/renewal info (i.e., all tick boxes) and would only go to PayPal when the member is ready to pay. PayPal captures only the money, and we capture the donation info.

LR noted that MSA is raising its regular member dues to \$60 (includes the \$25 journal subscription) and asked if we wanted to keep pace.

LR also noted that some members have asked for ability to pay for several years of membership at once. He also asked about lifetime dues and if we should consider a percentage reduction for those who pay ahead.

**NEW MOTION:** to increase regular dues to \$40 for regular member and \$10 for emeritus and students \$10, with a \$5 discount for all categories if the dues are submitted by the time of the election deadline. IA moved, LB seconded. Discussion: PC cautioned that a dues increase has been under discussion for some time, but he is concerned that we shouldn't have a financial gimmick for professionals to pay their dues on time. CL noted that for non-MSA members who want the journal, the cost would be \$40 + \$15, which is still \$5 lower than MSA total. IA noted that if those particular members pay before 12/1, they get an additional \$5 off, making the MAS total \$50, which is \$10 less than MSA. The motion was approved.

**ACTION ITEM:** Regarding the motion on a dues increase to \$40 for regular members and \$10 for student and emeritus members, and a \$5 discount if the dues are received by December 1, 2007, PK will propose this motion to the membership at the business meeting on 8/8. Several noted that we must have 35 members present to vote (quorum).

**NEW MOTION:** to begin accepting payments via PayPal online; LB moved, IA seconded, approved.

**ACTION ITEM:** Part A: PK will inform the membership about electronic dues payment at business meeting on 8/8. This does not require a vote as it is not a by-laws change. Part B: SW and LB will develop and apply electronic methods necessary for registration and payment of annual dues on the MAS website.

### **Treasurer's Report – JM**

JM commended JF for obtaining new student members.

He noted that the 2007 Income was fairly level with 2006.

The accounting fees are higher this year because he received the bill for 4Q06 in January 2007. JM has asked Thompson to bill us in mid-to-late December so he can

better track accounting fees and determine changes from year-to-year. Because of this one-time billing issue, the budget item for accounting fees will be exceeded for 2007.

He noted that the telephone item was the 2007 WC phone charge.

JM explained that the insurance charge was higher because he modified our coverage to a level more appropriate for our society.

The software item is a one-time expense for Quick Books for the treasurer so that the accounting responsibilities can be moved to the Society from Thompson.

All Travel and Meals expenses are all Tour Speaker costs.

CL asked why there was no transfer of journal income to publisher in 2006 or 2007. JM said we were not invoiced by MSA/Bostrom in 2006 or 2007 and that he will not pay a bill without an invoice.

JM reviewed the signatories issue. PC noted that John Small is not the Long Range Planning chair, he is. JM will remove the parenthetical modifications.

**NEW MOTION:** remove Mary Finn and Al Romig as signatories to the Schwab account; JM moved, RG seconded, approved.

**NEW MOTION:** assign two members to join Gordon Cleaver as signatories on the Schwab account, John Small and Joe Michael, and they will act as finance committee members with GC as chair; JM moved, DK seconded. Discussion: regarding length of terms and who current finance committee members are. The motion was approved.

JM explained the liability insurance (line item 4) as a \$1MM liability and indemnity policy. We need to be aware of and verify that when we contract a site for any meeting that insurance coverage should be included in that cost.

Regarding Society accounting and management expenses (line item 5), JM is taking steps to minimize our reliance on the accountant for routine banking activities (ledger, deposits, etc.). JM has established a non-profit business account that earns some minimal interest and can be managed by him online.

JM reviewed the breakdown of expenses from the business office and noted that they do not want to do the constant database updates.

JM reviewed slides that he submitted electronically to the Council prior to the meeting.

**NEW MOTION:** to accept the Treasurer's report; IA moved, RG seconded. Discussion – JF asked who does our taxes; JM noted that the accountant does that and will continue to do so. The motion was approved.

**ACTION ITEM:** JM will find out what is our IRS designation.

**Meetings and Student Initiatives – many**

Ft. Lauderdale (EV): technical presentations reached 900 mark with late-breaking posters. EV noted that the trend continues that MAS is well-represented at this meeting. PK commended EV for keeping the MAS content at the same level of excellence as past years.

IUMAS – report submitted by JRM. Students will be informed of deadline for travel awards (October 19) at the business meeting, at the booth and via an e-mail announcement from LR to the membership.

M&M 2008 (PC) – JHS is the program chair and PC is the MAS co-chair. There will be no session titled “Quantitative X-ray Microanalysis;” instead there will be 4 separate sessions that were previously individual components of previous QXRM sessions. There will also be FIB (Giannuzzi) and Monte Carlo (Ritchie) sessions. PC feels we have a very significant component of microanalysis sessions. There will also be a symposium on “40 Years of EDS.” RM asked why there is no named session for David Wittry; JHS answered that he will present a formal request at MSA WC for the named session to be held at M&M 2009. VW noted that MSA Technologists’ Forum (TF) 2008 program will likely be microscopy and microanalysis of geological materials of the Southwest US and we could tie in with PC’s geological microanalysis session. CJ noted that since the TF is well-funded, we could probably share speakers.

IA explained that JHS has a new commitment that will pull him away from the M&M program. He will be working at the White House from November 2007 until February 2009. JHS will do the C4P and work on the program until the end of the year. IA will run the PPM, Mike Marko will be the contact for web abstract submission and databases, and Janet Woodward will handle the speaker budgets and will be the point of contact for JHS and forward all requests to the appropriate persons. In 2009, JHS will support Janet in the same way in order to preserve the program chair tradition of bio-phys-bio rotation.

M&M 2009 (Richmond or Cincinnati, DK MAS co-chair) – no report; no activity until after this Council meeting.

AGU December 2007 – JF noted that there is an accepted session titled “Challenges in EPMA in Geology.” The type of session (oral vs. oral + poster) depends upon the submitted abstracts. He propose that MAS has a booth like we did in 2006 (cost \$1188). He also proposed that we again solicit funds from JEOL and Cameca for 10 free student memberships (+ journal).

### **MAS Topical Conferences**

Hyperspectral Imaging II – IA noted that this is set for October 23-25, 2007. IA also has a number of scientists lined up for other MAS-NIST TCs.

EBSM (JF, LB, JRM) – JF noted that this will be held May 20-22, 2008 in Madison. The budget is \$12K, there are 2 invited speakers, and there is commitment of \$4K from two EBSM vendors (HKL Oxford and EDAX TSL). JF asked for MAS support. He would like to put out a call very soon. He also proposed that the registration for this workshop includes the MAS membership fee; if it does, LR asked if we could let MAS advertise it first via membership e-mail announcement and MAS website posting. There were no

objections to LR's request. JF noted that Bill Cartwright at MATC teaches EBSD as part of their 2-year certification program.

PC commented that it is a lot to ask 1-3 people to take full responsibility for these TCs and that the society should offer help since the society benefits from them. There is more to these requests than just donating money or advising on the program. He asked what happened to the TC guidelines and proposal mechanism. PC noted that SCANNING has ended as we know it, and a member-at-large would like to see us take advantage of it. CJ asked about setting up a Topical Conference committee. RG noted that we are a small society and we are already having trouble populating committees.

**ACTION ITEM:** VW will locate TC guidelines and proposal application and find out when last NIST-MAS proposal was submitted for approval. She will then send these items to PC and IA for review.

PC asked if this would fall under LRPC and consensus was yes.

3D Microanalysis – JM moved this to fall 2008 or spring 2009. He is trying to involve some MAS members who are not on council (Brad Thiel).

TCs in general – CJ noted that MSA has an MSA-only initiative to hold in-meeting workshops that are NOT short courses, so why couldn't we do the same? RG commented that it might defeat the purpose of having MAS-only recognition.

### **Student Initiatives – PR**

PR recommended that students pay for a pre-meeting short course and obtain a free meeting registration. He proposed that the instruments be reserved for after-hours lab sessions that are linked to a short course that they took on Sunday.

IA suggested that in addition to Tour Speakers, provide touring MAS short course (e.g., Dale Newbury going to NCSEMMA and giving a short course on the right way to do EDS). He felt it would be a good way for the students to obtain face time with an expert within the confines of their own labs. PR countered that an effort like that could be more expensive than having one at M&M. IA offered to match any donation to the Potter-Chodos fund up to the cost of a regular membership per donation in order to support student participation in meetings. He will propose this as a challenge to the membership at the business meeting. RG asked if we should take money from our investments to feed the Potter-Chodos fund.

IA asked how the in-meeting workshops are different from the Sunday short courses and that we don't have much of an influence on the short course offerings. PC said that since we have a strong presence on the program, we should have an influence on the short courses. IA and CJ noted that these are run through the MSA Education Committee and are big moneymakers for MSA.

Several asked about having these traveling short courses as web casts and LB said it wouldn't be that hard to do.

CJ noted we should target the faculty advisors as well; IA said that targeting ~10 key faculty advisors is part of his student initiative.

Suggested parts of the touring short course include: a basic talk, which is recorded for posterity (and web viewing) and hands-on training.

**ACTION ITEM:** IA shall attend the AReS lunch and propose the tour short course concept to the AReS representatives for feedback.

### **Long Range Planning – PC**

Mineralogical Society of America Short Course on Electron Microbeam Analysis reviews – PC and JF will start identifying topics and individuals who will write chapters on those topics. Target for completion is late 2009-early 2010. No funding needed right now.

ISO/TC202 – RM stated that ISO is still working on microbeam analysis standards. John Small is working on the terminology document. The NIST metrology group working on the SEM resolution document. JRM is working on the EBSD document. The AEM/TEM document is problematic. Electron Diffraction and image magnification calibration in TEM are new documents. RM asked for help.

### **Bylaws Review – PC**

PC reviewed the previously submitted MAS\_Bylaws\_2007\_draft document.

The following changes were discussed:

Article III Section 2: regarding membership application and endorsement by one or more current members in good standing.

Article III Section 3: allowing Sustaining Members to vote via two regular members from their organization by designation. Change wording from “covered by Sustaining Membership” to “including the two annually designated Regular Members included with each Sustaining Membership.”

Article III, proposed new section 7: regarding communication about and establishment of voting methods, PC’s read is that this gives Council the authority to select the voting service, to require that the vote is confidential, to insure the security and verification of member ballot, etc. Several people questioned the specificity of terms, especially time stamps; the purpose of the time stamps is to insure that voting is completed by the deadline. Several countered why not remove access to the voting website after a specified time. Wording changed from “complete record of votes cast and a time stamp” to remove “time stamp” and let “a complete record of votes and summary of the process” stand for all of the details of the voting process.

Article IV Section 3: regarding annual business meeting quorum and alternate means of doing business.

Article V, Section 2: regarding Exec Council meetings, the EC shall meet at least twice a year, etc. Change to meet in person once prior to the Annual Meeting, and either in person, by conference call or other electronic means in the first quarter of the year.

Article V Section 5: regarding voting and tallying

Article VI, Section 2: regarding tenure of office, to address the past-president issue. Since the presidency is handed over in August but the new president doesn't officially take over until January, there are two past-presidents and no president-elect. This was stricken because there is no president-elect and there will still be 3 presidents to allow an odd number of voters.

Article VI Section 3: regarding nominating committee – “president-elect, 2 first-year directors and two regular members” changed to “2 senior directors.”

Article VI Section 4: regarding ballot mailing by November 1 to “paper or electronic ballot.” Also provides guidelines for electronic balloting and appointment of 2 members to confirm the validity of the ballots, at least one of whom is not a member of the Council.

Article VI Section 5, section 3 defines plurality.

Article IX Amendments: regarding provisions for 3 ways to amend the bylaws.

**NEW MOTION:** to present the bylaws amendments to the membership at the business meeting; IA moved, LB seconded, approved.

### **New Business – all**

IA would like to have three conference calls during the year, not just one. The Winter Council call will include the full Council, and the quarterly ones will include executive council only with a shorter time commitment.

Changing the Potter Fund to the Chodos Fund – Greg told PC verbally that he had no objection to the name change.

**NEW MOTION:** to change the name of the Potter Fund to the Chodos Fund; IA moved, RG seconded, approved.

**ACTION ITEM:** IA will present the proposal for changing the Potter Fund to the Chodos Fund and his funding challenge to the membership at the business meeting.

SCANNING meeting – PC noted that the member-at-large is not suggesting that we leave M&M and take over SCANNING. The suggested Intent is to contact the attendees of SCANNING and let them know of our programs at M&M. RM said that would behoove us to have more scanning symposia under the MAS umbrella.

LR reminded everyone to sign up for booth duty

PC proposed Eugene Jarosewich for honorary status.

CJ asked if our meeting cut is based on the societal membership ticked on the registration form or on a flat percentage. PK said that it is a flat rate of 10% but that is not written anywhere. Only new joining societies are given a cut based on the number of members that attend the meeting.

LR is working on a new book for new members or renewals that is better organized and has more room for information.

**The meeting was adjourned 5:08 p.m. by PK.**

Respectfully submitted,

Valerie Woodward  
Secretary